



BSA Troop 69
Information, Facts, Myths, and
Other Stuff You May Want to Know

A Primer for Scouts and Parents

Compiled March 2002

Boy Scout Troop 69

Information for New Scouts and Parents

The information on these pages is intended to help new and “old” Scouts and parents learn about our Troop and the Boy Scout program in general. If you have a question and do not find the answer here, please let us know by using one of the comment links. You can email me at bikedog@usa.net

The most basic information is in our [Troop Handbook](#). This is intended for both Scouts and parents and should answer many questions.

A puzzling thing to new members is always the Scouting lingo or acronyms. You will have to forgive us... it becomes second nature after a while and we forget we are even using it. Here is a [general glossary](#) of Scouting terms to help you figure out what we mean. We have a few other local ones in our own [troop glossary](#).

People always are anxious about purchasing equipment. Our [troop gear guide](#) will help you to figure out what you need, and when. I would like to thank Troop 70, 61, and 575 for their useful information and web sites as sources of some this information.

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Welcome to Troop 69

Welcome to Boy Scout Troop 69. We hope you and your family enjoy being with us. We are a scout-run troop, chartered by the Boy Scouts of America. Tri City Elks Club in Louisville, Colorado sponsors us. Troop 69 is the oldest Boy Scout troop in the Louisville / Lafayette area (maybe Boulder County). It was chartered in 1961 and has been the home of scouting experiences for many of our fellow citizens. In fact, some of the boys in our troop have dads that were Troop 69 scouts themselves!

This handbook is intended to give you information about our troop, and the Boy Scouts of America. You may find that most of your questions are answered in this book. Please do take the time to read it. Comments and suggestions are always welcome.

If you were in Cub Scouting, you will notice a major difference between that and Boy Scouting. In Cub Scouts, adults planned and ran the program. In Boy Scouts, the scouts themselves plan and organize the troop. The role of the adult leaders is to assist the scouts in becoming young leaders while learning to plan and organize the troop.

What are the Boy Scouts?

The Boy Scouts is a youth program founded in Great Britain by Lord Robert Baden-Powell. Baden-Powell was a military officer who gained fame in the Boer Wars of the early 1900s. He was appalled by the senseless waste of life caused by the soldiers' lack of survival skills, and decided to prevent similar tragedies in the future. He also was looking for a way to make boys into better men.

In 1907, Baden-Powell invited a group of boys to the first Boy Scout camp on Brownsea Island. He soon wrote *Scouting for Boys*, a book intended to pass on his ideas. It became an instant bestseller, and boys joined by the thousands.

In 1909, William Boyce, an American visitor, was lost in the London fog. A young boy helped him to find his destination. When Boyce offered the boy a tip, the boy said, "No thank you, sir. I am a Scout I won't take anything for helping."

Intrigued, Boyce asked the boy what a scout was. The boy told him about himself and his brother scouts, and took Boyce to the British scouting office. There, Boyce met Baden-Powell, and decided to bring scouting to the United States.

On February 8, 1910, Boyce and others founded the Boy Scouts of America. Since then, millions of boys have enjoyed and benefited from scouting.

Despite its founding by a military officer, Boy scouts is not a military organization. It is a youth program with the objectives of developing character, citizenship, and fitness.

Troop 69's Mission

Purpose (Scoutmaster's attempt at a vision statement): BSA Troop 69, with a proud 41 year history, has a mission to serve the Boulder County residents in tangible and intangible projects along lines of the International Organization of Boy Scouts. We provide realistic ongoing outdoor education and skills, prejudice-free family-based healthy activities, and interactive opportunities for Scouting youth- from new Scouts to Eagle to adult Scouters.

To achieve these goals and purposes, we are implementing:

1. A series of ongoing troop service projects (Eagle projects to start with) such trail cleanup or conservation-oriented, literacy based or family based. They have been, at times, combinations of all three.
2. Attempts made to acquire and maintain the interest of incoming scouts and their families as well as Scout Packs in the Louisville area. This has been done by having Den Chiefs in Packs/Dens and invitations to join us on Fun nites and lowkey outings.
3. More spirit and more fun happening at all levels be they troop meetings, PLC, campouts or activities, etc. Additionally, if a Scout has started a merit badge, there should be some follow up so that they get done in a timely fashion and not have scouts with ten ½ completed badges. (ie, activities should be planned so that either advancement or merit badge requirements get met).
4. Incorporated family at all levels of our troop be they parents on weekend campouts, activities, or regular meetings.
5. Be more friendly, helpful and caring at all levels- WE ARE ALL ON THE SAME TEAM. (for instance, be supportive and go to sporting events where are our scouts are competing)
6. Performing some service at major district/council events (ie, running a station at AR or Klondike, Cub events, etc).
7. Being more visible in the community (outreach service projects- library homework help night, conservation projects, troop website, etc).
8. Develop and continually update an informational packet for all Webelos visiting our troop (ie, "this is who we are and what we do...")
9. Spirituality at all meetings and activities (meeting prayers, moments of silence, "hey look at the stars, we are in God's cathedral, OA-oriented stuff, etc).

Troop Organization

The Boy Scouts of America does not operate units directly. Instead, it grants charters to organizations authorizing them to organize scout troops as part of their youth service program.

Our chartered organization is Tri City Elks Club in Louisville, Colorado. The Elks Commander is the Institution Head, responsible for the troop. He appoints a Chartered Organization Representative (COR) to act as a liaison between the troop and the Elks Club. The troop committee acts for the institution head in making policies and providing support for the troop.

Major positions on the Boy Scout committee are the Committee Chair (CC), the Advancement Chair, the Secretary/Treasurer, and the Program Chair. These people are responsible for major areas of the troop operation. Committee meetings are usually held the third Thursday each month immediately at 7:00 pm at the Bahai Center. Please feel free to join the committee at any of their meetings.

The Committee selects a Scoutmaster (SM) and one or more Assistant Scoutmasters (ASM) to oversee the Troop and to advise the Troop leaders. Training, scoutmaster fundamentals, first aid, and youth protection, is offered for all adult leaders.

The troop is run by the Senior Patrol Leader (SPL), elected by the entire troop membership (i.e., the scouts). The Troop also elects a staff to help him in his job, consisting of an Assistant Senior Patrol Leader (ASPL), a Scribe (SCR), a Quartermaster (QM), and a Librarian (LIB). Other positions are elected & appointed as needed. Elections are held quarterly. Junior Leader and Den Chief Training are offered several times a year for all scouts. Junior Leader Training is offered to help Scouts who hold office or wish to hold office. It is another opportunity for leadership development

The scouts are divided into patrols of 6-10 members. Each patrol elects a Patrol Leader (PL) to run the patrol. They elect an Assistant Patrol Leader (APL), and other positions as he sees fit.

The Patrol Leaders' Council (PLC) consists of the Senior Patrol Leader, the Assistant Senior Patrol Leader, the Scribe, and the Patrol Leaders. They meet annually to plan the yearly calendar, and monthly to make detailed plans for the following month's meetings. The monthly PLC is usually held the third Tuesday of each month at the Scout Hut and starts at 5:45 pm. Pizza and soda is provided for dinner to the scouts as they plan. Parents are welcome to attend the PLC to watch as the boys plan.

Parent Involvement

Parents are always needed to help with the scouts and the troop. Parents are more behind the scenes in boy scouts than in cub scouts as boy scouts is encouraging the program to be boy run. Have no fear though, you are needed more than ever now, parents! There are positions available at the committee level, or as an assistant scoutmaster, or as a merit badge counselor or on a camping trip or even as a driver to an adventure. This program doesn't work without you! You can work directly with your child's patrol, with another group of scouts or behind the scenes.

Boys enjoy seeing their parents at Scouts and time and time again; boys whose parents are active in scouting stay in scouting longer. Volunteering in the beginning can feel overwhelming but it's truly not. Training is provided for committee members, Scoutmasters, Assistant scoutmasters or anyone who's interested.

Help is always needed for planning activities or camping trips. You DON'T have to go if you don't want to. You could just do the planning. See Appendix D for a step by step to planning an event.

Or, you can become a merit badge counselor just by thinking of your interests...

<u>If your hobby or profession is</u>	<u>then you could be a counselor for</u>
Fishing Business, Finance	Fish & Wildlife Management or Fishing American Business, Personal Finance, Entrepreneurship, Salesmanship
Health and Medicine	First Aide, Emergency Preparedness, Safety, Medicine, Public Health, Dentistry
Art	Art, Basketry, Graphic Arts, Leatherwork, Pottery, Pulp and Paper, Sculpture, Textile, Wood Carving, Painting, Drafting
Animals	Dog Care, Pets, Reptile and Amphibian Study, Veterinary Medicine, Mammal Study, Horsemanship, Insect Study, Bird Study, Animal Science
Politics, Civics	Citizenship in the Community, Citizenship in the Nation, Citizenship in the World, Communications, Public Speaking
Fitness	Personal Fitness, Swimming, Cycling, Hiking, Camping, Athletics, Backpacking, Climbing, Golf, Snow Sports, Sports, Waterskiing, Whitewater
Boating	Rowing, Waterskiing, Whitewater, Oceanography, Motorboating, Canoeing, Small-Boat Sailing

With over 120 merit badges, we're positive you can find a badge to help the Scouts with. Once you've identified a merit badge that you'd like to help with, let the scoutmaster know and he'll add you to the list. You should be knowledgeable about the Merit Badge that you have chosen so that you can instruct the scouts properly. Merit Badge Counselors do have to fill out an application and take the Youth Protection training. When a scout is interested in doing your badge, he will call you to set up a time or you can announce to the troop that you would like to work with a group on a badge.

Please do volunteer. We realize your time is precious but nothing is more precious than your child. It's a fabulous reward to watch our children evolve into young men and leaders.

Troop Meetings

Troop meetings are generally held from 7:00-8:15 pm each Monday night at the Boulder Valley Christian Church, 7100 South Boulder Road, Boulder, CO. The Scouts should enter through the door at the SE corner/end of the building. As you enter the building, please remember that other groups (such as Bible Study classes) are meeting and you should be quiet as you proceed to our meeting room. Scouts are encouraged to attend all meetings, and to arrive before the starting time. Each Scout should bring his Boy Scout Handbook, a notebook and pen/pencil to every meeting. He should also wear his uniform (called a "class A"). Adults are welcome to *and should* attend any meeting or activity they wish. There are no closed or secret meetings.

Meetings may also be held at the "**Scout Hut**" which is where all the troop equipment is stored. The Hut is located on South Street off County Road 95 in Louisville. South Street is the little street between Miner's Field and the old Alpine Lumber. The hut is last building on the right hand side of South Street as you head West.

Court of Honor Meetings are held at the Tri City Elks Lodge, 525 Main St., Louisville every quarter. Parents are encouraged to bring their cameras and families to help us celebrate the achievements of our sons. Each patrol will be assigned something to bring to the Court of Honors - usually drinks, desserts, or paper goods donated by our scout families.

Fun nights are held during the last Monday and are activities chosen by the scouts at PLC meeting.

Troop Communication

Troop 69 tries very hard to offer a variety of communication methods.

Websites

Their website, which has the handbook, troop roster (listing of scouts, adult leadership, parents, phone numbers, email addresses, etc.), calendars, newsletters and more, can be accessed anytime by going to <http://www.brr.cr.usgs.gov/bacteria/doglist.htm>. Some items require a password to access (e.g., the troop roster). The password is currently **troop69**.

There is also an alternate website at http://groups.yahoo.com/group/bsat_69.

Newsletters

Newsletters are printed out and given to the scouts at a troop meeting once a month. The scoutmaster also has a file folder box for each scout where information is placed. Make sure you or your son checks out your son's folder at each meeting. Announcements are also at end of every troop meeting. Come a few minutes early to pick up your Scout and hear them. Patrol leaders may also call with reminders.

Email

Email is a big communication tool for the troop. Please provide your email to the scoutmaster if you have not done so yet. Many families give mom's, dad's and the scout's email so all can be informed of the troop activities. The troop has a group email

at Yahoo Groups (as shown above). You can email all members by simply sending an email to bsat_69@yahoo.com (bsat_69 stands for boy scouts America troop 69). **It is very important that you check your email the day of troop activities, as there may be last minute updates.**

We try not to have many last minute changes but please remember that troop 69 is a boy run activity. The Scouts are learning about leadership, deadlines and communication with other Scouts and their families and may not be as efficient as we would like initially.

Uniform

Boys Scout uniforms are classified into two groups: Class A (scout shirt) and Class B (scout T-shirt). Uniform for activities will be specified for each activity. Travel to and from activities will always be in uniform, either the scout shirt, or troop T-shirt. Troop T-shirts are given out once a year during the Gold C fundraiser in the fall. You may also purchase one by contacting the committee chairman. During activities, other shirts are acceptable. Any designs or slogans on the shirts must be in good taste. Drug- and alcohol-related messages are inappropriate.

The minimum acceptable Class A uniform for meetings is the troop neckerchief and slide, with an official scout shirt, which must be clean, buttoned and tucked in. The shirt must have the following patches, as specified in the Boy Scout Handbook:

Below are locations of various patches & emblems to be sewed on his shirt:

- Left Sleeve - Longs Peak Council Strip, the number 69, current position patch (if applicable)
- Right Sleeve - American flag, patrol emblem, one Quality Unit emblem (if applicable)
- Left Pocket - Rank badge
- Above left pocket - World Scouting Emblem, year pins

Additional patches may be worn on the uniform if the scout has earned them: Arrow of Light, Recruiter strip, Interpreter strip, Trained strip, Religious Award knot with devices, Order of the Arrow Lodge flap, and temporary patch. If worn, these must be in the correct location. The Boy Scout Handbook has uniform information on the inside covers and pages 112-13.

Additional uniform items are encouraged, and are appropriate for any meeting: pants, belt, socks, and hat. If a hat is worn with the uniform, it must be an official scout hat. As these additional items can be expensive and easily lost or damaged, you may want to avoid sending them on outdoor activities.

Full-dress items are encouraged at Courts of Honor and other ceremonial occasions: Merit Badge sash and medals.

Class B uniforms are a scout T-shirt which has the fleur-de-lis somewhere on it, tucked into any pants or shorts. Your scout should ask if he is unsure what to wear to an activity.

Troop Rules (Code of Conduct)

Our troop operates by the Scout Oath and Law. The scout must at all times be Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent. It is expected that every scout, boy and adult, will be respectful to each other, guests and property at all times.

Specific rules adopted by the troop are:

- There will be no profanity at any troop meetings or activities.
- We do not throw things at one another: rocks, pine cones, snowballs, water - anything.
- We will not tolerate destruction of any property.
- Decisions in the troop and patrol are made by majority vote.
- We discourage roughhousing between scouts. Roughhousing between a large scout and a small one, or more than one against one is not allowed.
- There will be no hazing or initiations of new scouts.
- There will be no use of tobacco, alcohol, or illegal drugs on any scout activity. Adults who smoke must do so in designated areas, and not in the presence of scouts.

Rule violations will be handled by the PLC. In extreme cases, or when the PLC is not able to resolve the issue, adult leaders will become involved.

Activities

Our troop schedules a number of activities each year, including hikes, camp outs, ski trips...whatever the scouts plan. Times, meeting places and uniforms will be announced in advance of each activity. Please remember to check your email on the day of the activity for any updates.

Costs of the activity will be announced before the activity, and it is the scout's responsibility to pay them. Costs charged per individual will be charged to the scout. Troop charges will be split among all scouts. When we cook by patrols, food costs will be split among patrol members. The patrol quartermaster shops for the patrol food and then collects the money from his patrol. Scouts who commit to attending an activity, but do not attend, will be responsible for their share of the prorated cost.

Troop Calendar

The troop calendar is published each September, for the following October-September. It will list all planned activities and meetings. See Appendix B for a listing of upcoming activities besides regular troop meetings. There is also an online version with the latest changes at the troop web site.

Regular activities are a Court of Honor on or about the last Monday of each quarter, a Board of Review at the last meeting of each month, a PLC meeting followed by the

committee meeting on the third Thursday of each month. Exceptions may be dictated by holidays and other conflicts. These will be noted on the troop calendar.

Troop Finances

The scouts are responsible for financing the troop. Troop dues are \$~4 per month, or \$50.00 per year which is quite a bargain when compared to other activities. The \$50.00 covers the following costs:

- \$7.00 for national BSA membership
- \$1.75 insurance
- \$32.25 for Troop membership (Pays for badges, awards, equipment, and other expenses incurred by the Troop as a whole.)
- \$9.00 for *Boys Life* magazine (Gives the Scouts ideas for activities and outings. A good buy)

These are payable by the end of each March, when the troop recharter. Scouts who join in midyear pay a prorated amount at the time they join.

The **Major Troop Fundraiser** is the Gold C in the fall. Approximately 50% of the sales go to directly to the troop. This is our mandatory fundraiser and all Scouts **MUST** attend the sales event, which is generally the weekend of Labor Day.

Another fundraiser is Boy Scout Popcorn Sale later in the fall. This is typically designated as a fundraiser for the scouts. That is, profits go into an account for the scout and can be used for any scout activity (gear, summer camp, etc). Scouts are encouraged to sell as much popcorn as they are able. The profit, which is approximately 33%, goes into an individual scout account that can be used for paying scout-related expenses: uniform costs, equipment, activity fees or dues. This is a great way to help pay for the big-ticket trips: summer camp, jamboree, Philmont, etc. This account can be accessed by contacting the treasurer.

The troop may have other fundraisers during the year, as approved by the troop committee. Scouts are encouraged to participate.

"I can't afford it" is not a reason to avoid scouting. If you have problems with costs of the program, talk to the Scoutmaster or a troop committee member.

Troop Camping

Camping is a great opportunity for scouts and Troop 69 offers weekend camping trips approximately 10 months a year in addition to summer camp and high adventure trips. For summer camp, we go to Ben Delatour Scout Ranch (BDSR) for two years in a row; every third year we pick a camp outside our council. Scouts are given a choice of camps within a five hundred-mile radius. In the past, they have chosen camps in Utah, Kansas, Wyoming. Summer camp is a weeklong trip that costs approximately \$160.00 per scout plus any spending money. Parents are encouraged to attend for the week or a few days. Physicals are required for Scouts (and sometimes parents) attending summer camps and a special form is needed (class 3 forms available on our website). Remember, planning ahead makes life easier for everyone.

High Adventure

Once 13 and attained First Class rank, a Scout may participate in high adventure scouting activities such as outdoor rock climbing, snow caving, and backpacking trips. We realize younger Scouts would like to try some high adventure activities; we try to offer similar activities that appropriate for younger Scouts such as indoor rock climbing, shorter hikes, Junior Cope and winter camping.

Troop & Scout Equipment

The Troop owns a lot of equipment and has a hut to store it. This equipment consists of canoes, tents, first-aid kits, tarps, cook kits, stoves, axes, etc. The Scout does not need his own tent, as long as troop tents are available. A Scout who does have a tent may use it if he wishes. HOWEVER, we discourage the use of large tents that sleep over three scouts.

Each scout should have his own personal equipment. The lists here are to you a guideline when packing. We encourage the scouts to pack their own gear but ask that parents double check that all the gear is there. Please remember that we live in Colorado and weather changes at the drop of the hat. The Boy Scout motto is **“Be Prepared”**; we expect that our Scouts are prepared for every activity. No matter what your Scout says, please do not allow him to camp in the mountains without a warm coat, gloves, and mittens. It has snowed on us in April, May, June, etc. The adult leaders cannot bring enough extra gear for all Scouts, so please parents check those packs.

For every outdoor activity, in a daypack or waistpack:

The Scout needs the outdoor essentials. These are:

- Water bottle or canteen
- Pocketknife once they've earned their Totin' Chip
- Personal first aid kit containing
 - Band-Aids
 - moleskin
 - adhesive tape
 - gauze pads
 - Tylenol optional and in original bottle
 - change for phone
- Extra clothing, coat
- Rain Gear
- Flashlight (please check batteries at home)
- Trail Food
- Matches and Fire Starters
- Sunscreen and chapstick

- Compass and map
- Whistle (very important in case they get lost)
- Emergency blanket

Camping Equipment

These need to be carried in a pack or bag. Please no suitcases. Much of our camping is car camping, where a good backpack is not essential. We recommend packing in Ziploc style bags—2 gallon work well—as these bags keep your clothes dry in case of rain and also keep items from leaking onto other gear.

For camp outs, the Scout needs in addition to the above list:

- Warm sleeping bag (no slumber bags) (around +20-30 degrees for summer camping and -20 for winter camping)
- Small Pillow if desired. Roll it into your sleeping bag if possible. You can also use your coat as a pillow.
- Air mattress or sleeping pad
- Ground cloth
- Two sets of clothes in a ziploc bag: socks, pants, shirt (send 1 short sleeve and 1 long sleeve), underwear
- Sweatshirt
- Warm coat
- One pair gloves or mittens
- Boy Scout book
- Warm pajamas or sweats to sleep in
- Extra pair of shoes or hiking boots (no open toe shoes)
- Extra pair of socks and underwear
- Warm Hat
- Toiletries in ziploc bag: hairbrush, toothbrush and paste, washcloth, towel and soap in soapdish and other personal items needed by your son
- Mess kit with metal or plastic plate, cup, bowl, fork, knife and spoon
- Insect repellent
- Usually on campouts leaving Friday night, you also need to bring a sack dinner

LABEL EVERYTHING WITH YOUR NAME

Backpacking

On a backpacking trip, a good, well-fitting backpack is essential. The scout should be able to carry his personal gear, as well as his share of the patrol equipment. The Lowe Alpine outlet store in Broomfield usually has a good selection at a great price. A good sleeping bag is important, too, as blankets are too bulky.

Cold-weather Camping

The Troop camps year-round. For cold-weather camping, additional equipment is necessary. The list here is the best for the job, but cheaper substitutes are available. See the Scoutmaster for more information.

With proper equipment, cold-weather camping does not mean being cold. The sleeping bag should be rated for about -20 degrees. A liner or cover for the regular bag can work.

Warm footgear is essential. Tennis shoes with snow boots do not work. Good insulated boots (Sorels or equivalent) are best. Socks should have no cotton content. Wool or synthetic pile are the socks of choice. Polypropylene or silk sock liners help a lot. Bring plenty of extra socks.

Clothing should consist of three layers. None of the layers should be cotton if possible. The inner layer should wick moisture away from the skin (polypropylene underwear works well). The second layer should trap an air layer (pile and fleece work well). The outer layer should stop the wind (Nylon is good).

A good hat and gloves finish the outfit. Wind-resistance is a good feature. Bring extra hats and gloves, since with scouts, these tend to be wet and/or lost.

Advancement

There are many definitions of advancement, but the Scouting definition might well be, simply, "the art of meeting a challenge." This is exactly what the Boy Scout advancement program asks the boys to do. The Boy Scout advancement program provides a ladder of skills that a Scout climbs at his own pace. As he acquires these skills, he moves up through a series of ranks, for which he is awarded badges: Scout, Tenderfoot, Second Class, First Class, Star, Life, and Eagle. The higher he climbs the more challenging the tasks -- and the more rewarding.

Achievements include:

- Learning skills that qualify for Scouting's more rugged and exciting outdoor challenges.
- Developing body and mind, growing self-confidence, and helping younger Scouts climb the advancement ladder.
- Discovering how it feels to go further -- in so many ways -- than he ever thought he could.

We don't look at advancement as a goal, but as a natural outcome of a planned, quality Troop program.

There are four steps of advancement:

- The Boy Scout Learns.
- The Boy Scout is Tested.
- The Boy Scout is Reviewed.
- The Boy Scout is Recognized.

Details for advancement are contained in the Boy Scout Handbook, which every Scout should obtain as soon as possible after joining the Troop. Look at Chapter 1. This short chapter has an advancement summary through First Class.

Advancement Through First Class



First Class Rank Badge

From the time the Scout enters the Troop through the time he earns advancement to First Class, he learns basic scouting skills to enable him to camp, hike, swim, cook, tie knots, administer first aid, and perform other tasks in the outdoors and work as a member of a team. With those first steps, the scout begins to build himself physically, mentally, and morally. He will start to live with the Scout Oath and Law. Soon he will learn the symbolism inherent in the Scout badge; he will learn that there are three points of the Trefoil which stand for the three parts of the Scout Oath: Duty to God and country, duty to other people, and duty to yourself. The goal of this Troop is for the Scout to achieve the rank of First Class within his first two years in the Troop. This is a sign that the scout has mastered the fundamentals of scouting and can begin to start the long process of learning to lead others, refining the learned skills and learning additional skills. Requirements for Tenderfoot, Second Class,

and First Class may be signed off by the SPL, ASPL, or PL, as long as the person signing is at least First Class. Any adult leader may also sign these off.

Advancement from First Class to Eagle



Eagle Rank Badge

From the achievement of First Class through Eagle, the Scout will be demonstrating leadership, performing service projects, earning merit badges and using the skills learned while achieving the rank of First Class. The next ranks he will earn are Star and Life. These ranks are harder to obtain than the earlier ranks but are also more interesting for the older scouts. Upon completion of all the requirements for Star and Life, the Scout will be eligible to work for Eagle. The original principals, the Scout Oath and Law now have fuller meaning for the Scout and their understanding of them is much greater. The final steps towards Eagle are filled with leadership experiences. Longs Peak Council offers a class on achieving Eagle and project ideas that is highly recommended for all Star and Life Scouts and

their parents. All requirements for Star and above must be signed off by an adult leader. Community service hours are part of every rank badge especially First Class to Eagle. Hours can be earned individually or with the troop. Speak with the Scoutmaster about your hours if you will be working individually.

Merit Badges

The goal of the merit badge program is to expand a Scout's areas of interest and to encourage the Scout to meet and work with adults in a chosen subject. New Scouts will be encouraged to focus on their requirements for achieving First Class rather than totally concentrating on merit badges. Scouts may however earn merit badges anytime after joining the troop. Merit badges are earned by a Scout working with a registered merit badge counselor. When a scout feels he is ready to work on a merit badge, he will ask the scoutmaster for a blue card. This authorizes the scout to work on the requirements with a merit badge counselor approved by the scoutmaster and the troop advancement chair. The Scout is required to contact the counselor to arrange for times and places to meet with the counselor. Additionally, the counselors or troop will offer merit badges during troop time. These are normally badges that are required: physical fitness, communications, etc. When the Scout completes the work on the merit badge, the counselor will inform the Scoutmaster and the troop Advancement Chairman that the Scout has completed the requirements for that badge. Merit badges may also be earned at summer camp, jamboree, and Merit Badge University. Merit Badges earned will be presented to the Scout during the Troop's quarterly Court of Honor.

All parents of Troop 69 Scouts are encouraged to become Merit Badge Counselors.

Scoutmaster Conference

When a Scout feels he has satisfied all requirements for a rank, he must schedule a Scoutmaster Conference with the Scoutmaster. This must be done before Board of Review night.

Board of Review

When the Scoutmaster is satisfied the Scout has passed all requirements for a rank, the Scout will schedule a Board of Review (BOR). The Scoutmaster can guide the Scout in this process. This is a review board consisting of 3-5 members of the Troop Committee. They interview the Scout to ensure he has passed all requirements. The Scout can choose the members of the review board, but it should not contain one of his parents.

This is not a retest on requirements. It is a discussion of what the Scout has learned, how he feels about the Troop, and what the Troop can do better. The board's duty is to see where the Scout is, scouting wise, and to derive a general consensus about whether the Scout has achieved competency. It is recommended that a Scout review the requirements for the requested rank badge before the board of review so that he has refamiliarized himself with the material.

Presentation of badges

Rank badges will be presented to the scout at the first meeting following completion of the badge. Formal recognition will be presented at the next Court of Honor (COH). Merit badges will be saved for presentation at the next Court of Honor.

Revision History

Date	Author	Description
September 2001	Dave Metge	Initial compilation.
October 2001	Various	Edits to initial compilation.
March 2002	Shelley Gordon	Corrections to edits
March 2002	Dave Metge	Addressing of comments/revisions, removal of tracked changes

Appendix A: Glossary

Boy Scout Troop 69

Local Scouting Terms

Here are the definitions of some local Scouting terms we use you won't find in the [general glossary](#) at macscouter.com

If we say something mysterious and you do not find it here, send a note to the comment address below.

APO	Alpha Phi Omega. This is a coeducational college fraternity based on the principles of Scouting. It accepts both men and women. They sponsor MBU twice per year and provide staff for Klondike .
Arapahoe District	The subdivision of LPC that operates the Scouting program in the Boulder area. They run the local Scout Office and Scout Shop
BDSR	Ben Delatour Scout Ranch. This is LPC 's main council camp located near Red Feathers Lake, CO, and where we usually go for summer camp. It also is the home of Elkhorn High Adventure Base
Elkhorn	A High Adventure Base operated by LPC , located at BDSR .
FOS	Friends of Scouting. This is the major fundraiser for LPC . We ask families for donations once per year, usually at the January COH. There are two target goals established for the troop. If we meet the first, every camper at BDSR and Elkhorn gets a \$20.00 discount. If we meet the second, the troop gets all rank patches and merit badges at no cost for the following year.
Klondike	This is a winter Scout skills competition held yearly by the Arapahoe District . We camp in the winter in the mountains, and it gets cold. The Scouts have a lot of fun.
Kola Lodge	The local chapter of the OA.
LPC	Longs Peak Council. This is the organization that operates the Scouting program in Northeast Colorado, Wyoming and Northwest Nebraska.
MBU	Merit Badge University. This is a program put on by the local chapter of APO . It is a one-day event held twice per year at the University of Colorado. They arrange for counselors for several merit badges, some of which we do not cover with our list of troop counselors. There is always a list of prereqs. If a Scout completes these before MBU, he will complete the badge at MBU.
OA	Order of the Arrow. This is an honor camping society, based on American Indian folklore. Members are elected by the troop once per year. After election, candidates must undergo an ordeal to become members.
Pre-req	A requirement for a badge which must be completed before an event like MBU or BDSR if the badge is to be completed at the event.
Scout Office	The local branch office of the Arapahoe District . They handle paperwork, answer questions, and run a Scout Shop where we can buy supplies, publications, and equipment. It is located at 5495 Arapahoe Avenue in Boulder (Northwest corner of Arapahoe & 55th. Park in the lot at the back of the L-shaped building. Enter at the inside corner of the L, go upstairs, and turn left.) The telephone number is 303-447-8511.

A Scout Glossary may be found at <http://www.macscouter.com/General/ScoutAbrevs.html>
Comments / questions bikedog@usa.net

Appendix B: Troop Calendar (This will be changed- new calendar)

Troop 69 Special Events Schedule

2001-2002

Date	Event	Contact/Planner
December 5-7	Cross Country Skiing	Carl Podlogar
January 17-18	Pre Klondike @ Patiya	R Stone
Feb 2	Snow shoeing Rocky Mountain Park /Ice Climbing	Podlogar/Tavino
Feb 22-24	District Klondike	D Metge
March 9	Camp Patiya – Post Klondike	Stone/Metge
April 13-14	Scout Show	Stone/Metge
May 18-19	Pawnee Buttes Biking Campout (Pawnee Gr)	Stone / Metge
June 7-9	BackPacker (3 day event)	Tavino/ Lehman
June 23-29	Summer Camp Peaceful Valley	Andrews/Stone/Gordon
July -18-20	White Water Rafting/Caving- Glenwood Springs	Stone/Andrews/Gordon
July 30- Aug 10	Philmont Trek	Gordon/Lehman
August 23-24	Backpacking -Brainard Lake	Newman
Aug 30-Sept 3	Gold C Sales	
Sept 3	Labor Day Parade	McCormick
Oct 4-7	District Rendezvous	
Oct 25-28		

Table 1 - Last updated May 5, 2002

Name	Office	Phone	E-Mail
Dave Metge	Scout Master	303-666-9396	bikedog@usa.net
Jim Gordon	Committee Chair	303-543-2134	jim_gordon@spatial.com
Chuck Still	News Letter Editor	303-665-4336	chuck-still@att.net

Table 2 - Last updated May 5, 2002

Appendix C: Troop & Patrol Job Descriptions

Troop 69

Jr. Leader Office Descriptions

Senior Patrol Leader

Introduction: When you accept the position of Senior patrol leader, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The troop members elect the Senior Patrol Leader.

Responsible to: Scoutmaster/Assistant Scoutmasters

Qualifications: Successfully complete Junior Leadership Training course. Demonstrate Rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Plan and lead troop meetings and activities.
- Keep troop members informed.
- Assign each troop members jobs and help them succeed.
- Represent the troop at patrol leaders' council meetings and at the annual program planning conference.
- Prepare the troop to take part in all troop activities.
- Develop troop spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As SPL (senior patrol leader), there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Woods Wisdom, Troop Program Features*, No. 7262A
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)

- Copies of worksheets from *Scoutmaster's Junior Leader Training Kit* that relate to the assistant patrol leader.
- *Boys' Life*
- Merit Badge pamphlets
- Copy of troop rules and policies
- Troop and patrol rosters
- Activity calendars (troop, district, school)
- First Class Tracking Sheet, No. 4101C
- Campfire planner sheets, No. 3696
- Troop meeting planning sheets (from *Woods Wisdom*)
- BSA equipment catalog

Assistant Senior Patrol Leader

Introduction: When you accept the position of assistant senior patrol leader (ASPL), you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The troop members elect the Assistant Senior Patrol Leader.

Responsible to: Senior Patrol Leader

Qualifications: Successfully complete Junior Leadership Training course. Demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Assist the SPL in:
 - planning and leading troop meetings and activities
 - keeping troop members informed
 - preparing your troop to take part in troop activities
- Take charge of the troop in the absence of the SPL .
- Represent the troop at all patrol leaders' council meetings in the absence of the Senior patrol leader.
- Help develop Troop spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As ASPL , there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook* , No. 3229
- *Junior Leader Handbook* , No. 3500
- *Fieldbook* , No. 3200
- *Boy Scout Songbook* , No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Merit Badge pamphlets
- Copy of troop rules and policies
- Patrol roster
- Activity calendars (troop, district, school)
- First Class Tracking Sheet, No. 4101C
- Campfire planner sheets, No. 3696
- Troop meeting planning sheets (from *Woods Wisdom*)

Troop Scribe

Introduction: When you accept the position of troop scribe, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Troop Scribe is appointed by the Scoutmasters and the Patrol Leaders/Assistant Patrol Leaders.

Responsible to: Scoutmaster and Assistant Scoutmasters (and works with the troop committee member responsible for records and finance)

Qualifications: Must demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Attend and keep a log of patrol leaders' council meetings.
- Record attendance and dues payments.
- Record advancement in troop records.
- Work with appropriate troop committee members responsible for finance, records, and advancement.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As the troop scribe, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Copy of troop rules and policies
- Troop and patrol rosters
- Activity calendars (troop, district, school)
- *Troop/Team Record Book*, No. 6510
- First Class Tracking Sheet, No. 4101C

Troop Librarian

Introduction: When you accept the position of troop librarian, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Troop Librarian is appointed by the Scoutmaster, Assistant Scoutmasters, and Patrol Leaders/Assistant Patrol Leaders.

Responsible to: Assistant Scoutmasters & Scoutmaster

Qualifications: Must demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Establish and maintain a troop library.
 - Keep records on literature owned by the troop.
 - Add new or replacement items needed.
 - Have literature available for borrowing at troop meetings.
 - Keep a system to check literature in and out.
 - Follow up on late returns.
 - Set a good example.
 - Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As the troop librarian, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Scoutmaster Handbook*, No. 6502
- *Woods Wisdom, Troop Program Features*, No. 7262A
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Merit Badge pamphlets
- Copy of troop rules and policies
- Troop roster
- Activity calendars (troop, district, school)
- *Troop/Team Record Book*, No. 6510
- Varsity activity pamphlets
- Venture activity pamphlets
- Index of Scouting literature

Troop Historian

Introduction: When you accept the position of troop historian, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Troop Historian is elected by the troop

Responsible to: Scoutmaster & Assistant Scoutmasters

Qualifications: Must demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Gather pictures and facts about past activities of the troop and keep them in scrapbooks, wall displays, or information files.
- Take care of troop trophies and keepsakes.
- Keep information about troop alumni.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As a troop junior leader, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Scoutmaster Handbook*, No. 6502
- *Woods Wisdom, Troop Program Features*, No. 7262A
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Copy of troop rules and policies
- Troop roster
- Activity calendars (troop, district, school)
- *Troop/Team Record Book*, No. 6510

Patrol Leader

Introduction: When you accept the position of patrol leader, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Patrol Leader is elected by the patrol members.

Responsible to: Scoutmaster/Assistant Scoutmasters

Qualifications: Successfully complete Junior Leadership Training course. Have served one term as Assistant Patrol Leader. Demonstrate Rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Plan and lead patrol meetings and activities.
- Keep patrol members informed.
- Assign each patrol member a job and help them succeed.
- Represent the patrol at all patrol leaders' council meetings and at the annual program planning conference.
- Prepare the patrol to take part in all troop activities.
- Develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As patrol leader, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Woods Wisdom, Troop Program Features*, No. 7262A
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- Copies of worksheets from *Scoutmaster's Junior Leader Training Kit* that relate to the assistant patrol leader.
- *Boys' Life*
- Merit Badge pamphlets
- Copy of troop rules and policies
- Troop and patrol rosters
- Activity calendars (troop, district, school)
- First Class Tracking Sheet, No. 4101C
- Campfire planner sheets, No. 3696
- Troop meeting planning sheets (from *Woods Wisdom*)
- BSA equipment catalog

Assistant Patrol Leader

Introduction: When you accept the position of assistant patrol leader, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Assistant Patrol Leader is elected by the patrol members.

Responsible to: Patrol Leader

Qualifications: Successfully complete Junior Leadership Training course. Demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Assist the patrol leader in:
 - planning and leading patrol meetings and activities
 - keeping patrol members informed
 - preparing your patrol to take part in troop activities
- Take charge of the patrol in the absence of the patrol leader.
- Represent the patrol at all patrol leaders' council meetings in the absence of the patrol leader.
- Help develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As assistant patrol leader, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- *Boys' Life*
- Merit Badge pamphlets
- Copy of troop rules and policies
- Patrol roster
- Activity calendars (troop, district, school)
- First Class Tracking Sheet, No. 4101C
- Campfire planner sheets, No. 3696
- Troop meeting planning sheets (from *Woods Wisdom*)

Patrol & Troop Quartermasters

Introduction: When you accept the position of quartermaster, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Patrol Quartermaster is elected by the patrol members.

Responsible to: Assistant Patrol Leader (and works with the troop committee member responsible for equipment)

Qualifications: Must demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Keep records of patrol and troop equipment.
- Keep equipment in good repair.
- Issue equipment and see that it is returned in good order.
- Suggest new and replacement items. Keep records of patrol and troop food supplies and menus.
- Keep recipe files updated.
- Issue food/supplies and see that remaining supplies returned in good order.
- Purchase food for campouts or assign task to another patrol member if unable to attend campout.
- Work with troop committee member responsible for equipment.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As the quartermaster, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- *Junior Leader Handbook*, No. 3500
- *Fieldbook*, No. 3200
- *Boy Scout Songbook*, No. 3224A
- *Boy Scout Requirements*, No. 3216B (advancement)
- Copy of troop rules and policies
- Troop roster
- Activity calendars (troop, district, school)
- *Troop/Team Record Book*, No. 6510
- BSA equipment catalog
- Troop equipment inventory book
- Troop food & supplies inventory book
- Troop recipe files

Den Chief

Introduction: When you accept the position of den chief, you agree to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference with an adult troop leader. The Den Chief is appointed by the Scoutmaster, Assistant Scoutmasters, and Patrol Leaders/Assistant Patrol Leaders. Attendance at Den Chief training is required.

Responsible to: Assistant Scoutmaster

Qualifications: Must demonstrate rank and/or merit badge advancement in prior twelve months.

Specific Duties:

- Serve as activities assistant at den meetings.
- Meet regularly with the den leader to review the den and pack meeting plans.
- If serving as a Webelos den chief, prepare the boys to join Boy Scouting.
- Project a positive image of Boy Scouting.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

Resources: As a den chief, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members, as well as the Cubmaster and den leader. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature that can help you follow:

- *Boy Scout Handbook*, No. 3229
- Den Chief Handbook, No. 3211A
- *Junior Leader Handbook*, No. 3500
- *Fieldbook*, No. 3200
- *Boys' Life*
- Copy of troop rules and policies
- Activity calendars (troop, district, school)
- BSA equipment catalog

Appendix D: Planning a Camping trip for Troop 69:

A parents guide to planning a successful Boy Scout Camping trip

GENERAL INTRODUCTION

Troop 69 is always looking for volunteers to help run the troop. Without the parents and other interested adults that participate in fund raisers, troop positions, and counseling activities, just to name a few, Boy Scouts could not function. Sometimes a parent, particularly a new parent, would like to help but does not want to take on a position that requires several hours a week. Planning a Boy Scout camping trip is a simple volunteer activity that requires very little time and that we rotate among adult volunteers. Another nice thing about planning a camping trip is that the planner does not actually have to go on the trip. Do not worry about planning a winter camping trip. The planner may choose not to attend.

While planning a camping trip is simple, there are some rules that the planner needs to be aware of that I will cover in the following instructions. These rules include obtaining a tour permit, finding enough adults willing to participate in the trip, and finding a certified first aid attendee.

Before you begin planning a camping trip, you will need to know the date of the camping trip. Troop 69 usually schedules camping trips the THIRD weekend of the month.

Exceptions include summer camp and district organized camping trips. You can get the schedule for district organized camping trips from the Arapahoe District Scout Office.

The Scoutmaster will know the dates for summer camp (Table 2).

Before you begin planning, you will need to know the general expectations of the camping trip. Some camping trips prepare scouts for a future activity while others help the scouts with advancements. The Near By camping trip prepares new scouts for winter camping. We hold the Near By in or around Louisville, hence the name Near By. The troop plans the Pre-Klondike camping trip to prepare the scouts for the Klondike. The Klondike is an event organized by the district.

Happy camping!

INSTRUCTIONS

1. **Pick the camping trip you would like to plan.**
2. **Verify the date of the camping trip.** Remember, summer camp and events organized by the district might not be the last weekend of the month. (Table 1)
3. **Determine the purpose of the camping trip.** (Table 1)
4. **Choose the location appropriate for the purpose.** The troop has chosen some locations. (Table 1).
5. **Check into required permits or permissions.** National forests usually require permits for large groups. County and state facilities almost always require camping permits. Contact the Rocky Mountain National Park volunteer coordinator for the Rocky Mountain National Park event.
6. **Report progress during a committee meeting.** Present trip details and progress 2 months prior to the event.
7. **Provide information to the newsletter.** Do this before the first troop meeting of the month. See Table 2 for the news letter contact. Include the following:
 1. Costs
 2. Type of camping (Table 1)
 3. Short description of the trip

4. Permission slip (Figure 1)
8. **Determine which adults are attending and which adults are driving.** There must be at least three adults attending any event. At least one adult must be certified for first aid by the American Red Cross or a similar organization.
9. **Get a Tour permit from the Scout Office.** There are two different kinds of tour permits. For trips greater than 500 miles, you should use the National Tour Permit. For trips less than 500 miles, you should use the Local Tour Permit. Tour Permits are also available from the scoutmaster and at <http://www.brr.cr.usgs.gov/bacteria/doglist.htm>.
10. **Complete the tour permit and return it to the scout office.** Do this at least two weeks prior to the event you are planning.
 1. Complete the form and be sure to include licensee numbers and insurance policy information of the designated drivers. This information is available from the committee chair. (Table 2)
 2. Get the Committee Chair & Scoutmaster's signatures before submitting to the Scout Office. (Table 2)
11. **Determine arrangements for cooking.** Cooking options are as follows:
 1. by patrol
 2. by troop
 3. by adult leaders
12. **See that the persons selected from the previous instruction make menus.**
13. **Remind the patrols to buy food.**
14. **Gather the following information from each patrol leader.** You need this information for each scout in the patrol and should gather it at the last troop meeting, prior to the camping trip. \$10 per scout per camping trip before trip.
 1. With whom are you riding?
 2. With whom are you tenting?
 3. Do you have your money for food?
 4. Do you have your money for facility fees?
 5. Do you have your permission slip?
 6. Who is bringing the patrol box?
15. **Keep a record of who attends for the Scoutmaster's records.** You can gather this information from the permission slips.
16. **Give the permission slips to the Scoutmaster after the camping trip.** (Table 2)
17. **Ask the troop scribe write to an article for the newsletter about the camping trip.**

I hope you find these instructions helpful. Please e-mail any comments or criticisms to me at: bikedog@usa.net

Appendix E: Scouting Internet Sources

Boy Scout Troop 69 - Scouting Web Sites

Here are some **GREAT** scouting Web Sites you should visit:

U.S. Scouting Service Project	A site with thousands of files of scouting information
MeritBadge.com	A site that will help you to earn merit badges
EagleScout.org	A site that will help you to earn your Eagle rank
Animated Knots!	A site that shows animations for learning to tie knots
Boy Scouts of America	The official home page of the Boy Scouts of America
Longs Peak Council	The home page of the Longs Peak Council
Arapahoe District	The home page of the Arapahoe District of the Longs Peak Council
Scouting Resources for Scouters	Here is a collection of Internet resources designed more for adults than for Scouts. Still, Scouts will find some of these to be interesting.

Boy Scout Troop 69

Scouting Resources on the Internet

There is a rich variety of scouting resources on the Internet. You can find information on the BSA program, as well as skills-related topics, equipment, advice and fellowship. This is certainly not an exhaustive list, just some pointers to sites I have found to be valuable.

If I have not provided a pointer to something you need, learn to use the search capabilities of the World Wide Web. If you find something useful, please let me know about it, so I can add it to the next edition of this list. You can contact me at:

David Metge
Home: 303-666-9396
Work: 303-541-3033
Email: bikedog@usa.net

Email Lists

There are several scouting email lists, which feature advice, discussions, and answers from other scouters.

SCOUTS-L

The biggest (and in my opinion, the best) is SCOUTS-L. This features hundreds of members all over the world, and bills itself as *the Round Table that never ends*. Ask a question, and you are almost guaranteed to get an answer quickly. You also can get information on upcoming changes quickly, and usually accurately. If you subscribe, you will get approximately 50 messages per day. To sign up, send mail to listserv@tcu.edu with a single line consisting of **subscribe scouts-l your-first-name your-last-name**.

BOWLINE.ORG

An organization called Bowline.org runs a more specialized family of scout-related mailing lists. They are:

- **Venture** - for those interested and involved with the new Venturing Division (previously Explorer Posts for high adventure, hobbies, and church-related activities) plus those who run Venture patrols within their Boy Scout Troops.
- **Embers** - a gentle, end of the evening time in front of the last remains of the campfire. No topic restrictions - just good Scouting fellowship.
- **Jambo05** - for those interested in the 2005 National BSA Jamboree.
- **BowlineScouts** (formerly J97Scouts) - was originally set-up for Scouts attending the 1997 National Jamboree. It continues now as a general forum for Boy Scouts. Leaders and parents are welcome to monitor this list, but it is primarily for discussion among the Scouts themselves.
- **Juliette** - for Girl Scouts around the world. Subscription requests to this list are reviewed by a parent/leader. This list is open only to Girl Scouts, Girl Scout leaders, and parents. Please write to Listmaster@dynapolis.com
- **ScoutFamily** - for parents and spouses of Scouts and Scouters. We found, during the Jambo97 discussions that parents often appreciate a chance to ask questions and get an independent perspective on this important part of their sons and spouses lives. Use it to exchange tips among families, too.
- **Philmont** - for those planning on visiting the Philmont Scout Ranch in New Mexico. If you're planning a trek, attending the Philmont Training Center, or any other event, you can ask questions and trade tips with Philmont veterans.
- **Canoe** - for those planning on visiting Northern Tier High Adventure Canoe Base, or other canoe sites. If you are planning a trip and have questions, or if you have some experience to share, please join us.
- **SeaBase** - for those planning on visiting the Florida Sea Base in the Florida Keys. If you are planning a trip and have questions, or if you have some experience to share, please join us.
- **BPWeb** - for those involved in planning, developing, or maintaining District or Council Web Sites.
- **BSRT** - for staff members responsible for organizing Boy Scout Leader Roundtables. The easiest way to subscribe is to go to <http://www.bowline.org/html/lists.html>. If you do not have WWW access, send mail to **list-name@dynapolis.com**, replacing the list-name with one of the highlighted list names above. The subject of the message must be **subscribe**.

Other Lists

- **JLT-L** - devoted to Junior Leader Training for Scouts - ranging from troop based training up to week long Council/District events. To subscribe, send e-mail to Majordomo@info.uah.edu and in the body of the message, type **subscribe JLT-L**
- **Patch-L** - for those interested in the hobby of trading patches. To subscribe, send e-mail to: listserv@listserv.acsu.buffalo.edu and in the body of the message, type: **subscribe Patch-L yourname**

- **J-Scouts** - for the Jewish community in Scouting. For more information, go to <http://www.shamash.org/scouts/other/j-scouts.html>
- **Arrow-L** - for members of the Order of the Arrow (signup requires answering some O/A specific questions.) To subscribe, send an e-mail to: listserv@home.ease.lsoft.com and in the body of the message type: **subscribe Arrow-L yourname**
- **WAGGGS-L** - for Girl Scout and Girl Guide leaders from around the world. To subscribe, send an e-mail to: listserv@iupui.edu and in the body of the message type: **subscribe WAGGGS -L yourname**

World Wide Web

The WWW is fast becoming the dominant information medium of the age. This is no less true in Scouting than in any other area of life. Here is a very small selection of scouting-related URLs. Use them and look for others.

- <http://bsa.scouting.org> - this is the official web site of the Boy Scouts of America
- <http://www.longspeakbsa.org> - this is the official web site of Longs Peak Council
- <http://www.longspeakbsa.org/Arapahoe> - this is the official web site of the Arapaho District
- <http://usscouts.org> - the web site of the US Scouting Service Project. It has a wide range of resources. Look here for almost anything you might need
- <http://www.macscouter.com> - another site with a wide range of resources
- <http://www.meritbadge.com/home.htm> - merit badge resources. A great place to find the latest requirements and places to find information for earning merit badges
- <http://www.eaglescout.org> - a site dedicated to helping Scouts earn the Eagle rank
- <http://www.goldenarrow.org/jan98.html> - Court of Honor information
- <http://www.longspeakbsa.org/camps> - Information about Longs Peak Council Scout Camps
- <http://www.lnt.org/TeachingLNT/boyscouts.html> - Leave No Trace Camping information
- <http://www.lns.cornell.edu/~seb/philmont> - Philmont Scout Ranch information
- <http://www.pinetreeweb.com/woodbadg.htm> - Wood Badge information
- <http://www.pinetreeweb.com/resource.htm> - Ethics in Action information
- <http://www.macscouter.com/Survival> - Wilderness Survival Information
- <http://www.geocities.com/Yosemite/2158/index.html> - Excellent information on knot tying
- <http://www.gwd.org/resources/forms> - Downloadable scouting forms
- <http://www.cis.ohio-state.edu/hypertext/faq/usenet/scouting/top.html> - information on various scouting topics from USENET
- <http://www.servicetoamerica.org> - information on service projects in national parks

- <http://www.princeton.edu/~oa/safety/safeman.html> - Outdoor Safety information
- <http://www.thebackpacker.com/index.cfm> - Backpacker Magazine site
- <http://www.personal.psu.edu/faculty/r/p/rpc1/bbb> - Bob's Backpacking Bits
- <http://mapping.usgs.gov/mac/isb/pubs/factsheets/fs07999.html> - USGS paper on map and compass
- <http://www.talon.net/scottdvoa> - information on orienteering
- <http://www.fortnet.org/RMOC> - Rocky Mountain Orienteering Club

Appendix F: Troop Permission Form

Troop 69 Permission Form

[Enter event name here.]

Troop 69 is: *[Enter description of trip here.]*

When:

Where:

Depart from:

Return:

Cost:

What you need to bring:

Event Coordinator: _____ **Phone:** _____

Second Adult Leader: _____ **Phone:** _____

Keep the top of this form for your information.

Return the bottom of this form to the troop by *[Enter return by date here.]*

My child, _____ has my permission to participate in the Troop 69 activity
[Enter event name here.]. In granting this permission, I waive all claims against Troop 69, the
Boy Scouts of America, and any of its leaders for any injury or illness my child may sustain
during this activity.

I can drive for this activity: yes ___ no ___ vehicle license _____

If I transport scouts on this activity, I provide seat belts and I will see that each passenger and I wear seat belts.

I will attend this activity: yes ___ no ___

You can reach me at, _____, _____ during the activity.
address phone

Emergency Information:

If you cannot reach me in the event of an emergency, I authorize the following person to act in my behalf.

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Our family physician is:

Name: _____

Address: _____ Phone Number: _____

If you cannot reach me in the event of an emergency, I hereby give permission to the physician, hospital, or medical center selected by the leader, to hospitalize, to secure treatment for, and to order injection, anesthesia or surgery for my child named above. It is understood that conscious effort will be made to locate me or the emergency contact listed above before any action is taken.

Signature: _____ Date: _____

Address: _____ Phone Number: _____

Appendix G: Camping Gear Lists

Appendix H: Camp out / Activity Summary & Checklist

Scout Activity _____ Approx. Mileage _____

Date _____ Adult Coord. _____

Purpose of Activity (work on?): _____

Which Scouts are going: Name & Phone #

Parents Drivng & Attending

Webelos Attending Contact Webelo Leader _____ Phone: _____

Total People Expected _____ scouts _____ Adults _____ Webelos & parents _____

Logistics (what is needed & who is responsible)

Food Patrol DC _____ Patrol Owls _____	Day Activity #1	Day Activity #2	Day Activity #3
Nite Activty			Picture taker/ Newsletter story
Special Stuff (ropes/bikes?etc)			

Tour Permit _____ Per attendee cost _____

Permission Slips _____ Med Forms: _____

REMARKS: _____

Scout Spirit Expectations

The Troop (scouts, leaders and families) are expected to commit themselves to attaining the primary aims of Scouting—Building Character, Fostering Citizenship and Developing Fitness. The Scouting Program does this through a variety of methods. The outcome of these methods should be behaviors which exemplify the scout’s “living the scout law,” or “showing the scouting spirit.”

Demonstrating “Scout Spirit” is one of the requirements for all BSA rank advancement beyond Tenderfoot. Simplistically, this means the scout demonstrates that they live the Scout Law in their everyday lives. Additionally, this means that there is an expectation that older scouts will participate in The purpose of this article is to provide a guideline to the scouts, their parents and Troop 69 leaders as to what types of behaviors demonstrate that a scout is “living the law.”

Trustworthy

- Scouts do not lie, mislead, nor steal.
- When assigned a troop duty, e.g. preparing a class for a troop meeting, scouts can be trusted to be at the meeting and to be prepared to give a proper class.
- Scouts exercise initiative and responsibility to find out what their duties are, rather than “sitting back” waiting for someone to remind them.

Loyal

- Cooperating with the other scouts, e.g. by demonstrating teamwork and support.
- Supporting Junior Leaders, even while they are still learning—and making mistakes.
- Attending scouting functions and participating in a positive manner.

Helpful

- Demonstrate initiative and responsibility in helping less experienced scouts.
- Work and cooperate with peers—helping thru teamwork.
- Give back to scouting by teaching younger scouts—especially important in more experienced scouts, e.g. First Class and above.

Friendly

- Be friendly to scouts from other troops, new scouts and visitors.
- Be sensitive to teasing other scouts—stop when teasing “crosses the line” from fun to hurtful.

Courteous

- Be polite and considerate in scout meetings, especially during training sessions.
- Observe the scout sign—become silent and attentive when it is up.
- Use proper, courteous language, i.e. no profanity, in all forms of communication.

Kind

- The “Golden Rule” applies!
- Do not hurt others, animals or the environment.
- Work with, and compensate for, people with disabilities or different cultural backgrounds.

Obedient

- Follow rules and instructions from scout leaders.
- Obey laws and rules in community and school.
- Work within the system to change rules with which the scout disagrees.

Cheerful

- No Whining!
- Laugh at Scoutmaster’s jokes.
- Have fun.

Thrifty

- Scouts pay their own way.
- Participate in troop fund raisers.
- Conserve natural resources.
- Care for personal, patrol, and troop equipment.

Brave

- Stand up for what is right in spite of peer pressure to do otherwise.
- Demonstrate the courage to lead and try new things.

Clean

- Scouts have good personal hygiene—both in appearance and in proper sanitation on campouts.
- Wear proper, clean uniforms to scout meetings (Class A for troop, Class A or B for patrol).
- When a scout leaves an area, it is cleaner than when they arrived.

Reverent

- Scouts actively participate in their religion.
- Scouts are respectful and participate in the general religious services on scout events.
- Scouts tolerate other religious beliefs.

“Two reasons for the Scout Merit Badge Plan are 1) to give you more skill in the things you like to do; 2) to give you a chance to try out new activities, so that you can find new things which you really like.”
-Baden-Powell



KNOTS!!

Purpose of Boy Scouts

“The purpose of the Boy Scouts of America, incorporated on February 8, 1910, and chartered by Congress in 1916, is to provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness.”



Cold, windy
and FUN!!!